

KUALA LUMPUR CONVENTION CENTRE



BEVERAGE FORM 2017

Please send the completed form with the payment information to:

Exhibition Services
 Kuala Lumpur Convention Centre
 Kuala Lumpur City Centre,
 50088 Kuala Lumpur, Malaysia.
 Tel: +603 2333 2603
 Email: exhservices@klccconventioncentre.com

Event Name	:		
Venue/Hall	:		Event Date
Booth Name	:		Booth No
Onsite Contact Person	:		Mobile

Billing Address

Company	:		
Co Registration No	:	GST Registration No	:
Attention	:	MR / MS	Designation
Address	:		
City	:	Postal Code	:
State	:	Country	:
Tel	:	Fax	:
Email	:	Mobile	:

Date	Delivery Time	Beverage Code	RM	Unit	Total (RM)
TOTAL					
*Deposit for Water Dispenser is RM1000.00 (<i>refundable</i>)					
*Deposit for Espresso Machine is RM1000.00 (<i>refundable</i>)					
TOTAL					

* All prices are in Ringgit Malaysia

SERVICES WILL NOT BE RENDERED UNTIL FULL PAYMENT IS RECEIVED

BEVERAGE FORM 2017

Code	Alcoholic Beverages	Incentive Rate*	Standard Rate*	Onsite Rate*
A1	Champagne 750 ml	<input type="checkbox"/> 670.45	<input type="checkbox"/> 804.54	<input type="checkbox"/> 871.59
A2	Sparkling Wine 750 ml	<input type="checkbox"/> 443.08	<input type="checkbox"/> 531.70	<input type="checkbox"/> 576.00
A3	Red Wine 750 ml	<input type="checkbox"/> 169.07	<input type="checkbox"/> 202.88	<input type="checkbox"/> 219.79
A4	White Wine 750 ml	<input type="checkbox"/> 169.07	<input type="checkbox"/> 202.88	<input type="checkbox"/> 219.79
A5	# Carlsberg 30 litre	<input type="checkbox"/> 1,632.40	<input type="checkbox"/> 1,958.88	<input type="checkbox"/> 2,122.12
A6	# Tiger 30 litre	<input type="checkbox"/> 1,632.40	<input type="checkbox"/> 1,958.88	<input type="checkbox"/> 2,122.12
A7	Carlsberg 320 ml (24 Cans)	<input type="checkbox"/> 419.76	<input type="checkbox"/> 503.71	<input type="checkbox"/> 545.69
A8	Tiger 320 ml (24 Cans)	<input type="checkbox"/> 419.76	<input type="checkbox"/> 503.71	<input type="checkbox"/> 545.69

Code	Non-Alcoholic Beverages	Incentive Rate*	Standard Rate*	Onsite Rate*
NA1	Coca Cola 330 ml (24 Cans)	<input type="checkbox"/> 163.24	<input type="checkbox"/> 195.89	<input type="checkbox"/> 212.21
NA2	Light Coke 330 ml (24 Cans)	<input type="checkbox"/> 163.24	<input type="checkbox"/> 195.89	<input type="checkbox"/> 212.21
NA3	Sprite 330 ml (24 Cans)	<input type="checkbox"/> 163.24	<input type="checkbox"/> 195.89	<input type="checkbox"/> 212.21
NA4	Orange & Carrot Juice 250 ml (24 Bottles)	<input type="checkbox"/> 240.00	<input type="checkbox"/> 288.00	<input type="checkbox"/> 312.00
NA5	Apple Juice 250 ml (24 Bottles)	<input type="checkbox"/> 240.00	<input type="checkbox"/> 288.00	<input type="checkbox"/> 312.00
NA6	Drinking Water 600 ml (24 Bottles)	<input type="checkbox"/> 99.11	<input type="checkbox"/> 118.93	<input type="checkbox"/> 128.84
NA7	Drinking Water 19 litre Bottle	N/A	<input type="checkbox"/> 104.94	N/A
NA8	# Water Dispenser including 5 Bottles of 19 litre Drinking Water	<input type="checkbox"/> 670.45	<input type="checkbox"/> 804.54	<input type="checkbox"/> 871.59
NA9	# Espresso Machine including 1kg Coffee Bean for 100 Cups	<input type="checkbox"/> 1,690.70	<input type="checkbox"/> 2,028.84	<input type="checkbox"/> 2,197.91
NA10	Coffee Bean 1kg for 100 Cups	N/A	<input type="checkbox"/> 489.72	N/A

* All prices are in Ringgit Malaysia

Rules and Regulations

- The Kuala Lumpur Convention Centre has exclusive food and beverage distribution rights within the venue.
- Any outside Beverages brought into its premises for sale and consumption is strictly prohibited.
- All food and beverage items in the exhibition halls must be purchased through the Exhibition Services Department. **This includes bottled water.**

Notes

- A deposit of RM1,000.00 is required for each water dispenser and espresso machine.
- Deposit(s) will be refunded via an Electronic Fund Transfer (EFT) to your account within 14 working days of the Centre's receipt of the completed and signed EFT form.
- Power connection(s) are required for any items marked (#). This **MUST** be ordered through your service contractor.
- Exhibitor Catering **DOES NOT** supply tables, chairs, equipment and electricity for your booth. You **MUST** order these through your service contractor.
- Disposable service ware is required for all food and beverage functions on the Exhibit floor.
- Water dispenser(s), espresso machine(s) will be delivered to your stand on the final day of exhibition build-up, please provide the service location plan for set-up.
- For the hiring of catering service personnel, please complete the **Catering Service Staff Order Form**.
- To ensure availability of beverage items, we encourage you to place your order at least 14 days in advance of your scheduled event.
- Should you have special needs or requirement, please contact our Exhibition Services Department.

KUALA LUMPUR CONVENTION CENTRE



BEVERAGE FORM 2017

Terms and Conditions

- **INCENTIVE RATES** require that **ORDER FORMS AND FULL PAYMENT** or **CREDIT CARD AUTHORISATION FORMS** are received a minimum of fourteen (14) days prior to the event move-in date. **STANDARD RATES** and **ONSITE RATES** will apply after the deadline. **ONSITE RATES** are applicable for each on-site order and subject to availability.
- Notice of cancellation must be given at least seven (7) days before the event date, failing which your payment will be forfeited.
- Refunds or overpayment will be processed by the Centre's Finance Department 30 days after the show's closing date.
- An invoice will be provided within fourteen (14) days of the show's closing date.
- **Prices are inclusive of 10% service charge and 6% Goods and Services Tax (GST).**
- **The prices quoted above are subject to change without prior notice.**

Payment

- Payment option:-
 Cash Cheque/ Bank Draft Telegraphic Transfer Credit Card
- All cheques or bank drafts are to be made out to "**CONVEX MALAYSIA SDN BHD**".
- Only crossed cheques issued by a Malaysian bank are accepted.
- If payment is by telegraphic transfer, kindly forward via fax or email a copy of the telegraphic transaction slip. Banking details are as follows:-

BANKING DETAILS	
Bank : CIMB Bank Berhad	Account Number : 80-0104209-3
Account Name : Convex Malaysia Sdn Bhd	Bank Address : Kuala Lumpur City Centre,
Swift Code : CIBBMYKL	50088 Kuala Lumpur

- If payment is by credit card, please email a **clear photocopy of the front and back of the credit card** to exhservices@klccconventioncentre.com. Failure to do so will result in unprocessed applications by both the Centre and the Card Company and your order(s) will be deemed invalid.
- **Personal Data:** We use your personal data to provide better customer service. By providing personal data, you have given us consent to process the same as per our Privacy Notice. For further information on how we collect and process your personal data, please review our Privacy Notice on http://www.klccconventioncentre.com/Our_Policy-@-Personal_Data_Protection_Act_2010.aspx

CREDIT CARD PAYMENT AUTHORISATION

I _____ Mykad/Passport No _____, hereby authorise CONVEX MALAYSIA to process authorised charges to the following credit card:-

Credit Card details as follows:-

American Express MasterCard Visa

Credit Card No :

ID No : Expiry Date : / /

Amount (RM) : _____ Authorised Signature : _____

For further information, please contact Exhibition Services on +603 2333 2603

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form	For official use only (KUALA LUMPUR CONVENTION CENTRE)
Name:	Date Received:
Signature:	
Date:	
Company Stamp:	